

CHAPTER I/PSEN PROGRAMS AND SERVICES

Chapter I

The Board of Education may apply for Chapter I of Title 1 of the Elementary and Secondary Education Act (ESEA) funding for projects designed to meet the special needs of educationally deprived children. Such funding shall be used to provide appropriate program and services to participating students in basic and more advanced skills. In particular, funds may be used for the following:

1. Year-round services and activities, including intensive summer school programs;
2. Purchasing appropriate equipment and/or instructional materials;
3. Employment of special instructional personnel, school counselors and/or other pupil services personnel;
4. Employment and training for NYS teaching assistants;
5. Teacher bonuses in excess of regular salary schedules for service in such programs;
6. Training of teachers, librarians, other instructional and pupil services personnel, and early childhood education professionals when appropriate;
7. Construction, if necessary, of school facilities;
8. Parental involvement activities;
9. Planning for and evaluation of Chapter I programs; and
10. Other activities permitted under federal regulations.

With the approval of the State Education Department, the district may use up to and including five percent (5%) of such funds for “innovation projects to promote quality” in the district’s Chapter I program. Such projects may include the following:

1. Continuation of services to those students who participated in the program in any previous year;
2. Continuation of services for a period not to exceed two additional years to participating students who are transferred to area/schools which are ineligible for such funding, as part of a desegregation plan;
3. Incentive payments to schools that have demonstrated significant progress and success in attaining Chapter I goals;
4. Training of teachers and librarians in the special educational needs of eligible students, and in the integration of Chapter I programs into regular classroom programs;
5. Programs which encourage innovative approaches to parental involvement, or rewards to or expansion of exemplary parental involvement programs; and
6. Encouraging community and business involvement in meeting the needs of eligible children.

PSEN

The Board must submit for approval a plan for the expenditure of its Pupils with Special Educational Needs (PSEN) funds, which are state funds which must be expended only for project activities for eligible pupils in the school year for which funds are appropriated. PSEN serves as a funding source for all school districts based upon the number of educationally deficient students in each district.

The Board directs the administration to follow all applicable State Education Department guidelines for completing budget forms for the operation of Chapter I/PSEN projects.

PSEN Programs and Procedures

1. Annual Meeting: The programs and activities carried out with Chapter I funds will be discussed with parents/guardians. They will be informed of their rights to consult in the design and implementation of the LEA’s Chapter I project; the parents’/guardians’ input will be solicited, and they will be

- provided an opportunity to establish mechanisms for maintaining ongoing communications among parents/guardians, teachers and LEA officials.
2. Parent Activity Council: The council is comprised of parents/guardians and teachers who provide input into the functioning of the Chapter I programs.
 3. Selection/Dismissal notices: Parents/guardians shall be notified of the selection to or dismissal from programs, thus giving them the opportunity to react and respond to information. The notice of selection to a program includes information about the parent advisory council and the availability of materials for the parent's/guardian's use with the child.
 4. Reporting: Students shall receive quarterly reports describing their progress in a program.
 5. Parent conferences: The teachers shall be available and attempt to meet with parents/guardians to inform them of instructional objectives for their child. Parent conferences shall be held on regular parent conference days and at the request of either the parent/guardian or teacher. Other conferences shall be held at the request of either the parent/guardian or teacher throughout the year.
 6. Provision of materials and suggestions: Upon the request of a parent/guardian, a teacher shall provide material to use with the child at the appropriate level. While homework is generally not given in remedial situations, this work shall give the child and parent/guardian an opportunity to work on skills together.

Cross-ref: 1900, Parent Involvement

Ref: 8 NYCRR Part 149
34 CFR Part 75; §200.34(c)(1)(i) (ESEA Chapter I Program in Local Educational Agencies)
(Applicant's Guide and Instructions for Consolidated Application and the Program Information Report, The University of the State of New York (1989)
Pupils with Compensatory Educational Needs: Questions and Answers July 1987, The University of the State of New York (1987)
Chapter 1 Policy Manual, The University of the State of New York (1990)

Note: Prior policy, Policy Manual, Statement of Policy for Chapter I/PCEN Programs, revised

Adopted by the Board of Education: September 28, 1993