

BOARD MEETING PROCEDURES

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

1. Call to Order
2. Public Comment
3. Consensus Items
4. Items for Consideration
5. Information Items
6. Member Items
7. Public Comment
8. Executive Session
9. Return to Regular Session
10. Adjournment

Action and discussion by the Board is not limited to items submitted to it on the agenda. The Board has the right to discuss any matter which would be considered business to the Board. This shall normally occur under such agenda topics as "other" or "member items." The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

Except in emergencies, the Board of Education shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent of Schools shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.