

Application for Public Access to Records

TO: Clerk, Board of Education
Cobleskill-Richmondville Central School
155 Washington Avenue
Cobleskill, New York 12043

I hereby apply to inspect the following record(s) (please be as specific as possible):

Please print/type your name, address and daytime phone number:

_____ Telephone: _____

(Signature) _____ (Date)

<i>(this space for agency use only)</i>		
APPLICATION APPROVED _____	CHARGE	\$ _____
APPLICATION DENIED _____		
Reason denied:		
<input type="checkbox"/> 1. Confidential disclosure <input type="checkbox"/> 2. Part of investigator files <input type="checkbox"/> 3. Unwarranted invasion of personal privacy <input type="checkbox"/> 4. Records of which this agency is legal custodian cannot be found <input type="checkbox"/> 5. Record is not maintained by this agency <input type="checkbox"/> 6. Exempted by statute other than the Freedom of Information Act <input type="checkbox"/> 7. Other (specify)		
(Signature of Records Access Clerk or Designee)		(Date)

NOTICE OF APPEAL

You have the right to appeal a denial of this application to the Superintendent of Schools, Cobleskill-Richmondville Central School, 155 Washington Avenue, Cobleskill, New York 12043. The Superintendent of Schools must explain the reasons for such denial in writing within ten (10) days of receipt of an appeal.

I HEREBY APPEAL:

(Signature) _____ (Date)